

## BIS After-School Activities Program Q & A For Parents

### What is the After-School Program?

The BIS After-School Program ensures all students are provided opportunities to grow and develop new and existing skills while working and playing collaboratively with their peers in developmentally age-appropriate activities after school. Whether it's blowing off steam in a friendly game of football, or getting some extra help on a challenging concept in Math, BIS after school Activities aims to provide a variety of opportunities for students to choose from.

### Who can register for After School Programs?

After-School Programs are available to Elementary, Middle and High school students.

### When are After-School Programs?

Session	Section	Program Date	Time	Days	Session Dates
A	Elementary Grade 1-5	Sept. 29 to Nov. 26	2:10 - 3:00	Sunday & Tuesday	Sept. 29 Oct. 1, 6,8,13, 20,22, 29 Nov. 3, 12, 17, 24, 26
	Middle/High Grade 6-12	Sept. 30 to Nov. 20	2:10 - 3:00	Monday & Wednesday	Sept. 30 Oct. 2, 7, 9, 14, 16, 21, 28, 30 Nov. 4, 11, 18, 20
B	Elementary Grade 1-5	Dec. 1 to Feb. 11	2:10 - 3:00	Sunday & Tuesday	Dec. 1, 3 ,8, 15, 17 Jan. 5,7,12, 26, 28 Feb. 2, 4, 9, 11
	Middle/High Grade 6-12	Dec. 2 to Feb12	2:10 - 3:00	Monday & Wednesday	Dec. 2, 4, 9, 16, 18 Jan. 6, 8, 13, 15, 27, 29 Feb. 3, 5, 10, 12
C	Elementary Grade 1-5	Feb.16 to April 21	2:10 - 3:00	Sunday & Tuesday	Feb. 16, 18, Mar. 1, 3, 8, 10, 15 Apr. 5, 7, 12, 19, 21
	Middle/High Grade 6-12	Feb. 17 to April 22	2:10 - 3:00	Monday & Wednesday	Feb. 17, 19 Mar. 2, 4, 9, 11, 16, 18 Apr. 6, 8, 13, 15, 20, 22

## How do students Register?

1. Complete registration forms that are emailed and otherwise available on our website.
2. Submit your completed registration form with payment to the school as soon as possible.
3. Discounts are available for students who register in advance for all three sessions.

## When and where are students picked up from after-school programs?

After-school programs finish sharply at 3:00pm. Please arrive at the front gate promptly at this time to collect your children.

## What is the late pick-up policy?

Families are responsible for ensuring students are collected from after-school programming no later than 3:15pm. If a child is picked up later, after 3:15pm, for three times, the school will have the right to remove the child from the club and fees will not be refunded.

## What is the student to teacher ratio during after-school programs?

For quality assurance we ensure no less than 1 facilitator to 15 participants. Where participant numbers exceed 15, additional support is provided.

## How much do After-School Activities cost?

BIS clubs are competitively priced at 60 Dinar per session. A discount is available for students who are registered in advance for all three sessions.

## What about holidays and early release days?

After-school programs will not be held on holidays or early release days.

## Single Day Cancellations.

If a single day of activities is cancelled, for example due to teacher illness (excluding inclement weather, government and/or ministry forced closures) parents will receive an SMS informing them and the class will be rescheduled.

## Limited Interest Cancellations.

BIS aims to consistently provide as many options as possible to support the growing needs, abilities, interests and limitations of our students. However in the event that an activity experiences little or no demand, BIS may cancel and/or replace an activity with a more desirable option.

## What if I can't attend activities on a specific day?

For safety and security reasons, it is crucial that you inform Ms. Masooda or Ms. Suha at BIS reception if your child will not attend after-school activities.

## What if I no longer wish to be registered in after school activities?

If you have submitted registration and payment, but for any reason you or your child wish to withdraw, please inform the school as soon as possible. See refund policy.

## Refund Policy

No refund will be issued for cancellations that are beyond BIS's control including, but not limited to the following: Inclement weather, Government and/or Ministry forced closures, participant withdrawal. No refund will be issued once after the activity session date has commenced. Refunds will not be provided for changes or cancellations to a specific after school activity.

## Academic & Behavioral Eligibility

Registration and/or participation in after-school programs is contingent upon students ensuring they meet the academic and behavioral expectations outlined in the BIS student handbook. Students who are unable to meet these expectations may have their registration and/or participation in after-school programs withdrawn.