

BIS After-School Activities Program Q & A For Parents

What is the After-School Program?

The BIS After-School Program provides students with opportunities to pursue extra-curricular activities or hobbies outside of school hours. Students have various choices from different sports, games, skills and arts and crafts activities. This year, students will choose either 1 or 2 clubs each session and remain in the same club for the entirety of the six-week program. They may change their club choice at the end of each session. Elementary students also have the option of switching clubs halfway through each session.

Who can register for After School Programs?

After-School Programs are available to Elementary, Middle and High school students.

When are After-School Programs?

Session	Section	Program Date	Time	Days	Session Dates
1	Elementary Grade 1-5	A. Oct 2nd - Oct 23rd 2022 B. Oct 24th - Nov 20th 2022	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Oct. 2, 3, 4, 5, 9, 10, 12, 16, 17, 18, 19, 23, 24, 25, 26, 31 Nov. 1, 2, 6, 7, 13, 14, 16, 20
	Middle/ High Grade 6-12	Oct 2nd - Nov 20th 2022	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Oct. 2, 3, 4, 5, 9, 10, 12, 16, 17, 18, 19, 23, 24, 25, 26, 31 Nov. 1, 2, 6, 7, 13, 14, 16, 20
2	Elementary Grade 1-5	A. Nov 21st - Dec 12th 2022 B. Jan 8th - Jan 29 2023	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Nov. 21, 22, 23, 27, 28, 29, 30 Dec. 4, 5, 7, 11, 12 Jan. 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 25, 29
	Middle/ High Grade 6-12	Nov 22nd - Jan 29th 2023	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Nov. 21, 22, 23, 27, 28, 29, 30 Dec. 4, 5, 7, 11, 12 Jan. 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 25, 29
3	Elementary Grade 1-5	A. Jan 30th - Feb 21st 2023 B. Feb 22nd - Mar 15th 2023	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Jan. 30, 31 Feb. 1, 5, 6, 7, 8, 12, 13, 15, 19, 20, 21, 22, 27, 28 Mar. 1, 5, 6, 7, 8, 12, 13, 15
	Middle/ High Grade 6-12	Jan 30th - Mar 15th	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Jan. 30, 31 Feb. 1, 5, 6, 7, 8, 12, 13, 15, 19, 20, 21, 22, 27, 28 Mar. 1, 5, 6, 7, 8, 12, 13, 15

4	Elementary Grade 1-5	A. Apr 30th - May 17th 2023 B. May 21st - Jun 7th 2023	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Apr. 30 May. 1, 2, 3, 7, 8, 9, 10, 14, 15, 16, 17, 21, 22, 23, 24, 28, 29, 30, 31 Jun. 4, 5, 6, 7
	Middle/ High Grade 6-12	Apr 30th - Jun 7th 2023	2:15 - 3:30	Sunday - Wednesday (subject to choice)	Apr. 30 May. 1, 2, 3, 7, 8, 9, 10, 14, 15, 16, 17, 21, 22, 23, 24, 28, 29, 30, 31 Jun. 4, 5, 6, 7

How do students Register?

1. Complete registration forms that are emailed and otherwise available on our website.
2. Submit your completed registration form with payment to the school as soon as possible.
3. Discounts are available for students who register in advance for all three sessions.

When and where are students picked up from after-school programs?

After-school programs finish sharply at 3:30 pm. Please arrive at the front gate promptly at this time to collect your children.

What is the late pick-up policy?

Families are responsible for ensuring students are collected from after-school programming no later than 3:35 pm. If a child is picked up later, after 3:35 pm, three times, the school will have the right to remove the child from the club and fees will not be refunded.

What is the student to teacher ratio during after-school programs?

For quality assurance, we ensure no less than 1 facilitator to 15 participants. Where participant numbers exceed 15, additional support is provided.

How much do After-School Activities cost?

BIS clubs are competitively priced starting at 84kwd for 1 six-week session, twice a week. This translates to 7kwd per day. A discount is available for students who are registered in advance for more than 1 session. The more sessions you pay for, the cheaper it becomes.

What about holidays and early release days?

After-school programs will not be held on holidays or early release days. Fortunately, these days have also been considered and are not part of the six-week session dates.

Single Day Cancellations.

If a single day of activities is cancelled, for example, due to teacher illness (excluding inclement weather, government and/or ministry forced closures) parents will receive an SMS informing them, and the class will be rescheduled.

Limited Interest Cancellations.

BIS aims to consistently provide as many options as possible to support our students' growing needs, abilities, interests and limitations. However, in the event that an activity experiences little or no

demand, BIS may cancel and/or replace the activity with a more desirable option. For a club to run it must have a minimum of 5 students registered. If your child registers to a club that doesn't open, they can choose to participate in another available club.

What if I can't attend activities on a specific day?

For safety and security reasons, it is crucial that you inform the BIS receptionists and Mr Jeff if your child cannot attend after-school activities.

What if I no longer wish to be registered in after-school activities?

If you have submitted registration and payment, but for any reason, you or your child wish to withdraw, please inform the school as soon as possible. See refund policy.

Refund Policy

No refund will be issued for cancellations that are beyond BIS's control including but not limited to the following: Inclement weather, Government and/or Ministry forced closures and participant withdrawal. No refund will be issued once the activity session date has commenced. Refunds for changes or cancellations to a specific after-school activity will not be provided.

Academic & Behavioral Eligibility

Registration and/or participation in after-school programs is contingent upon students ensuring they meet the academic and behavioural expectations outlined in the BIS student handbook. Students who are unable to meet these expectations may have their registration and/or participation in after-school programs withdrawn.